

AUTUMN Classes 2009

www.wfubmc.edu/Library/Classes

All About RSS Feeds

David Stewart - Thursdays - 1:30 to 2:30
9/24

This is about making the WWW work for you. In this class you will learn what RSS Feeds are, how they work, and how to subscribe to them.

Classroom A

EndNote or EndNote Web

Rochelle Kramer - Tuesdays - 9:30 to 11 a.m.
9/22, 10/20, 11/10

Learn the basic principles of creating your own bibliographic databases, importing references and publishing manuscripts. Free to the medical center, EndNote Web can be used alone or with your desktop EndNote or Reference Manager software. **Classroom A**

Excel 2007 - Kim McBride

9/8 - 1:00 to 3:00 or 10/8 - 10:00 to 12:00
11/3 - 1:00 to 3:00 or 12/8 - 10:00 to 12:00

See what changes have been made to Excel. This will show you how to get started in Excel or modify existing projects. It is also an opportunity to get up to speed and have some questions answered. **Classroom B**

Google Scholar, Scirus & PubMed

David Stewart - Thursdays - 1:30 to 2:30
9/17, 11/19

All the latest ins and outs of searching for information utilizing Google Scholar and PubMed - You will learn what each one searches, how it searches and the advantages and disadvantages with each searching tool. **Classroom A**

Library Basic Resources

Alex Norwood - Wednesdays - 10:00 to 11
9/16, 10/21, 11/18

The class covers the basics of a medical library, the organization of medical libraries, how to locate materials and what services are available. A library tour is included. **Red Study**

Mastering E Journals + E Textbooks

David Stewart - Thursdays - 1:30 to 2:30
9/10, 10/8, 11/12

Learn how to locate, search, browse, and print from the Carpenter Library's 2500+ electronic journal collection. There is also a close examination of our electronic textbooks. **Classroom A**

Office Transition - Julie James

9/2 - 2:00 to 3:00 or
11/6 - 10:00 to 11:00

This one hour class covers all the basics for transitioning from Microsoft Office 2003 to Microsoft Office 2007. Discover what's new, what's different and what stays the same. **Classroom B**

Outlook 2007 Intro - Kim McBride

10/15 - 10:00 to 12 or 11/10 - 1:00 to 3:00

Learn how to make the most of your Outlook email and Outlook calendar. **Classroom B**

Outlook 2007 Time Management

Kim McBride
9/15 - 1:00 to 3 or 10/29 - 10:00 to 12:00

In this class, we will be covering time management tips, ie tasks, notes, categories and other often missed time saving uses - in all areas of Outlook. **Classroom B**

Photoscape Image Editing - Kim McBride

10/22 - 10 to 12:00 or 11/17 - 1 to 3:00

Photoscape is a free photograph editing software for adjusting, enhancing and redesigning your digital pictures. **Classroom B**

Photoshop CS2 - Kim McBride

9/24 - 1 to 3:00 or 12/3 - 1 to 3:00

This class covers basic concepts of digital pictures and how they can be manipulated from your camera to your computer using Adobe Photoshop. **Classroom B**

PowerPoint - Julie James

10/7 - 2:00 to 4:00 or 12/3 - 10:00 to 12:00

Users will learn how to create & modify presentations via templates and wizards for formatting plus adding clip art and photographs. Slide presentations with all the bells & whistles. **Classroom B**

PubMed Medline

Rochelle Kramer - Wednesdays, 9:30 to 10:30
9/23, 10/21, 11/11

Learn about special features including Single Citation Manager, Journals Database, MeSH Browser, Clinical Queries, Cubby, and links to other government resources. **Classroom A**

Word 2007 - Kim McBride

9/29 - 1:00 to 3:00 or 12/1 - 1:00 to 3:00

See how Word has changed and how it is the same. Some level of experience using Word is necessary. **Classroom B**

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Individual Assistance by Appointment

Coy C. Carpenter Library

Clinical Resources

Janine Tillett - 716-3879

Copyright Management

Molly Barnett - 716-2303

EndNote & EndNote Web

Rochelle Kramer - 716-3807

Excel

Kim McBride - 716-9074

Faculty Orientation

Janine Tillett - 716-3879

Improve Medline Searches

Janine Tillett - 716-3879

Library Basic Resources

Alex Norwood - 716-3414

Medline Alert Service

Janine Tillett - 716-3879

Micromedex

Janine Tillett - 716-3879

NIH Public Access How-To

Molly Barnett - 716-2303

Office 2007

Julie James - 716-4444

Outlook 2007

Kim McBride - 716-9074

Photoshop & Photoscape

Kim McBride - 716-9074

PowerPoint

Julie James - 716-4444

PsycINFO

Rochelle Kramer - 716-3807

Publishing Options

Molly Barnett - 716-2303

PubMed Medline

Rochelle Kramer - 716-3807

Reference Manager

Rochelle Kramer - 716-3807

Resources for Nurses

David Stewart - 716-4181

Science Citation Index (via Web of Science)

Rochelle Kramer - 716-3807

Word

Kim McBride - 716-9074

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Questions and Registration - email refdesk@wfubmc.edu
or call the Information Desk at 713-7100

Contact Right Click directly to schedule instruction
held in the library - <http://www.therightclickinc.com/>

Don't forget about the FREE online training courses at
<http://office.microsoft.com/training>