CHEMICAL-LABORATORY SAFETY ANNUAL PERSONAL PROTECTIVE EQUIPMENT (PPE) TRAINING

(Click here for pdf version)

Personal Protective Equipment includes protective equipment for eyes, face, head, and extremities, protective clothing, respiratory devices, and protective shields and barriers. PPE shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.

HAZARD ASSESSMENT

The Principal Investigator shall assess the workplace to determine if hazards are present, or are likely to be present, which necessitate the use of personal protective equipment (PPE). If such hazards are present, or likely to be present, the employer shall:

- Select, and have each affected employee use
- The types of PPE that will protect the affected employee from the hazards identified in the hazard assessment

The Principal Investigator shall verify that the required workplace hazard assessment has been performed using the *Personal Protective Equipment Hazard Assessment Certification Form* that identifies the workplace evaluated; the person certifying that the evaluation has been performed and the date of the hazard assessment.

TRAINING

The Principal Investigator shall provide annual training to each employee who is required to use PPE. Each employee shall be trained to know at least the following:

- When PPE is necessary
- What PPE is necessary;
- How to properly don, doff, adjust, and wear PPE;
- The limitations of the PPE; and,
- The proper care, maintenance, useful life and disposal of the PPE.

The Principal Investigator shall verify that each affected employee has received and understood the required training through the use of *Certification Of Personal Protective Equipment (PPE) Training Form.*

CERTIFICATION OF PERSONAL PROTECTIVE EQUIPMENT (PPE) TRAINING	
Date:	Department:
Building:	Room:
Principle Investigator/Supervisor:	
Training Conducted By:	
Subjects Covered	
Review chemical, biological and radiological hazards in laboratory	
Review when PPE is necessary	
Review what PPE is necessary	
Review how to properly don, doff, adjust, and wear PPE	
Review the limitations of the PPE	
Review the proper care, maintenance, useful life and disposal of the PPE	
Signatures	**Date**